



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON DC

6 Dec 04

MEMORANDUM FOR ALL CHIEFS OF SAFETY

FROM: HQ USAF/SE
1400 Air Force Pentagon
Washington DC 20330-1400


SUBJECT: 2005 Aviation Safety Training Seminar

I am pleased to announce the 2005 Aviation Safety Training Seminar 5-7 Apr 2005 at the Sheraton Albuquerque Uptown Hotel, Albuquerque, NM. The purpose of the seminar is to provide refresher training and updates for our Flight Safety Officers and NCOs (FSO and FSNCO) from the squadron to the MAJCOM level. In addition, the seminar will be useful to anyone who may assist in mishap investigations such as Quality Assurance (QA) maintenance members.

The program will cover many interesting areas such as legal issues, AFI 91-202 and 204, a MOFE update, Weapons Site Planning, Ground Safety Mishaps, ORM, trending, Human Factors, safety training, maintenance issues, JSAT and AEF Safety. The seminar format will allow time for direct interaction with the speakers to answer your questions / concerns about the safety process. The draft agenda is attached. To reserve your spot in the seminar please make your reservations with CMSgt Jeff Moening at DSN 246-0972, Commercial 505-846-0972, or via e-mail at Jeffery.Moening@kirtland.af.mil.

Please make your billeting arrangements directly with the Sheraton Albuquerque Uptown Hotel at 1-800-252-7772 or by visiting their website at www.sheratonuptown.com. Room rates are set at the prevailing government per diem rate of \$68 a night. TDY cost is at the unit's expense. Rental cars are not required as the hotel is a short taxi or shuttle ride from the airport, and there are many fine restaurants located nearby the hotel. To guarantee the government per diem rate you must make your reservation with the Sheraton Uptown Hotel by 5 Mar 2005. After that date the rate may revert to the normal room rate of \$129 a night depending upon availability.

If you have any questions please contact CMSgt Moening or the Aviation Safety division at DSN 263-2615. We look forward to your attendance.


MAURICE L. MCFANN, JR.
Major General, USAF
Chief of Safety

Attachments:

1. 2005 Aviation Safety Training Seminar - Initial Agenda